

HB100 ENROLLED



1 HB100
2 558U33M-2
3 By Representative Pettus (N & P)
4 RFD: Local Legislation
5 First Read: 04-Feb-25
6 PFD: 29-Jan-25



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1 Enrolled, An Act,

2 Relating to Lauderdale County; to authorize the sheriff
3 to establish procedures for using a credit card or debit card
4 to make purchases, provided the proper procedures are
5 followed.

6 BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

7 Section 1. (a) For purposes of this section, the
8 following terms have the following meanings:

9 (1) CREDIT CARD. A line of credit issued by a domestic
10 lender or credit card bank.

11 (2) DEBIT CARD. A card issued by a bank in relation to
12 a checking or savings account authorized by law to be expended
13 at the discretion of the Lauderdale County Sheriff's Office.

14 (b) To provide for convenience in making purchases of
15 tangible personal property or services approved by the
16 sheriff, the Sheriff of Lauderdale County may establish
17 procedures to make certain purchases through the use of a
18 credit card or debit card issued to the Lauderdale County
19 Sheriff's Office.

20 (c) The sheriff shall adopt written policy and
21 procedures governing the use of a credit card or debit card,
22 which, at a minimum, shall include each of the following:

23 (1) A monetary limit on the amount of any individual
24 purchase which may be made with a credit card or debit card.

25 (2) A monetary limit on the total monthly amount that
26 may be purchased with a credit card or debit card taking into
27 consideration the monetary limit of the discretionary fund
28 used.



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(3) Procedures to ensure that the sheriff, or his or her designee, has sole access to any credit card or debit card, credit card or debit card numbers, access codes, or security codes.

(4) Procedures to keep accurate records of all purchases made with a credit card or debit card which shall be periodically reviewed during required audits.

(5) Procedures to ensure that all credit card or debit card bills are carefully reviewed by the sheriff each month to make sure that no unauthorized charges appear on the bill.

(6) Procedures to ensure that all credit card or debit card bills are paid in full on a timely basis each month to avoid service charges, late fees, or interest payments.

(d) The sheriff shall select a credit card or debit card provider or providers taking into consideration each of the following:

(1) Whether the credit card or debit card issuer requires an annual fee for using the card.

(2) Whether the credit card or debit card issuer offers rewards or rebates based upon purchases made using the account.

(3) The interest rates, service charges, finance charges, or late fees that will be assessed in the event a bill from the credit card or debit card issuer is paid late or the balance is not paid in full.

(4) Whether penalties or fees will be assessed against the sheriff in the event he or she decides to terminate the credit card or debit card.



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57 (5) Any other consideration deemed relevant by the
58 sheriff.

59 (e) In the event a credit card or debit card provides
60 rewards or rebates based upon the use of the card, any rewards
61 or rebates earned from the card or cards shall be deposited in
62 the discretionary account of the Lauderdale County Sheriff's
63 Office.

64 (f) The sole purpose of this section is to provide the
65 Sheriff of Lauderdale County a more efficient method of making
66 payment for authorized purchases of tangible property or
67 services. Nothing in this section shall authorize the Sheriff
68 of Lauderdale County to expend funds in excess of those
69 otherwise validly appropriated under law, nor shall anything
70 in this section authorize the Sheriff of Lauderdale County to
71 establish a debt of the Lauderdale County Commission.

72 Section 2. This act shall become effective on June 1,
73 2025.



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Speaker of the House of Representatives

President and Presiding Officer of the Senate

House of Representatives

I hereby certify that the within Act originated in and
was passed by the House 13-Feb-25.

John Treadwell
Clerk

Senate

04-Mar-25

Passed