

# HB340 INTRODUCED



1 4590R3-1

2 By Representatives Moore (P), Collins, Stadthagen, Yarbrough

3 (N & P)

4 RFD: Local Legislation

5 First Read: 18-Apr-23

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A BILL  
TO BE ENTITLED  
AN ACT

To authorize the Sheriff of Morgan County to establish procedures to make limited purchases using a credit card or debit card provided the proper procedures are followed.

BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

Section 1.(a) For purposes of this act, the following words have the following meanings:

(1) CREDIT CARD. A line of credit issued by a domestic lender or credit card bank.

(2) DEBIT CARD. A card issued by a bank in relation to a checking or savings account held by the Morgan County Sheriff's Office.

(b) To provide for convenience in making purchases of tangible personal property or services approved by the sheriff, the Sheriff of Morgan County may establish procedures to make certain purchases through use of a credit card or debit card issued to the Morgan County Sheriff's Office. The sheriff may adopt written policy and procedures governing the utilization of credit cards or debit cards which, at a minimum, shall include each of the following:

(1) A monetary limit on the amount of any individual



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29 purchase which may be made with a credit card or debit card.

30 (2) A monetary limit on the total monthly amount that  
31 may be purchased with a credit card or debit card taking into  
32 consideration the monetary limit of the discretionary fund  
33 used.

34 (3) Procedures to ensure that the sheriff has sole  
35 access to any credit card or debit card, credit card or debit  
36 card numbers, access codes, or security codes.

37 (4) Procedures to keep accurate records of all  
38 purchases made with a credit card or debit card which shall be  
39 periodically reviewed during required audits.

40 (5) Procedures to ensure that all credit card and debit  
41 card bills are carefully reviewed by the sheriff each month to  
42 make sure that no unauthorized charges appear on the bill.

43 (6) Procedures to ensure that all credit card and debit  
44 card bills are paid in full on a timely basis each month to  
45 avoid service charges, late fees, or interest payments.

46 (7) The sheriff shall select the credit card or debit  
47 card provider or providers taking into consideration each of  
48 the following:

49 a. Whether the credit card or debit card issuer  
50 requires an annual fee for utilizing the card.

51 b. Whether the credit card or debit card issuer offers  
52 rewards or rebates based upon purchases made utilizing the  
53 account.

54 c. What interest rates, service charges, finance  
55 charges, or late fees will be assessed in event a bill from  
56 the credit card or debit card issuer is paid late or the



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57 balance is not paid in full.

58 d. Whether penalties or fees will be assessed against  
59 the sheriff in the event he or she decides to terminate the  
60 credit card or debit card.

61 e. Any other consideration deemed relevant by the  
62 sheriff.

63 (c) In the event the credit card or debit card provides  
64 rewards or rebates based upon the use of the card, any rewards  
65 or rebates earned from the card or cards shall be deposited in  
66 the Sheriff's Discretionary Fund of Morgan County.

67 Section 2. This act shall become effective immediately  
68 following its passage and approval by the Governor, or its  
69 otherwise becoming law.