HB340 ENROLLED



- 1 4590R3-2
- 2 By Representatives Moore (P), Collins, Stadthagen, Yarbrough
- 3 (N & P)
- 4 RFD: Local Legislation
- 5 First Read: 18-Apr-23
- 6 2023 Regular Session

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1 Enrolled, An Act,

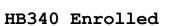
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- 3 To authorize the Sheriff of Morgan County to establish
- 4 procedures to make limited purchases using a credit card or
- 5 debit card provided the proper procedures are followed.
- 6 BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:
- 7 Section 1.(a) For purposes of this act, the following
- 8 words have the following meanings:
- 9 (1) CREDIT CARD. A line of credit issued by a domestic
- 10 lender or credit card bank.
- 11 (2) DEBIT CARD. A card issued by a bank in relation to
- 12 a checking or savings account held by the Morgan County
- 13 Sheriff's Office.
- 14 (b) To provide for convenience in making purchases of
- tangible personal property or services approved by the
- sheriff, the Sheriff of Morgan County may establish procedures
- 17 to make certain purchases through use of a credit card or
- debit card issued to the Morgan County Sheriff's Office. The
- 19 sheriff may adopt written policy and procedures governing the
- 20 utilization of credit cards or debit cards which, at a
- 21 minimum, shall include each of the following:
- 22 (1) A monetary limit on the amount of any individual
- 23 purchase which may be made with a credit card or debit card.
- 24 (2) A monetary limit on the total monthly amount that
- 25 may be purchased with a credit card or debit card taking into
- 26 consideration the monetary limit of the discretionary fund
- 27 used.
- 28 (3) Procedures to ensure that the sheriff has sole

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- access to any credit card or debit card, credit card or debit card numbers, access codes, or security codes.
- 31 (4) Procedures to keep accurate records of all
 32 purchases made with a credit card or debit card which shall be
 33 periodically reviewed during required audits.
- 34 (5) Procedures to ensure that all credit card and debit 35 card bills are carefully reviewed by the sheriff each month to 36 make sure that no unauthorized charges appear on the bill.
- 37 (6) Procedures to ensure that all credit card and debit 38 card bills are paid in full on a timely basis each month to 39 avoid service charges, late fees, or interest payments.
- 40 (7) The sheriff shall select the credit card or debit 41 card provider or providers taking into consideration each of 42 the following:
- a. Whether the credit card or debit card issuer requires an annual fee for utilizing the card.
- b. Whether the credit card or debit card issuer offers rewards or rebates based upon purchases made utilizing the account.
- c. What interest rates, service charges, finance
 charges, or late fees will be assessed in event a bill from
 the credit card or debit card issuer is paid late or the
 balance is not paid in full.
- d. Whether penalties or fees will be assessed against the sheriff in the event he or she decides to terminate the credit card or debit card.
- e. Any other consideration deemed relevant by the sheriff.





| 57 | (c) In the event the credit card or debit card provides | | |
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| 58 | rewards or rebates based upon the use of the card, any rewards | | |
| 59 | or rebates earned from the card or cards shall be deposited in | | |
| 60 | the Sheriff's Discretionary Fund of Morgan County. | | |
| 61 | Section 2. This act shall become effective immediately | | |
| 62 | following its passage and approval by the Governor, or its | | |
| 63 | otherwise becoming law. | | |

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| 72 | | President and Presiding O | fficer of the Senate |
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| 75 | House of Representatives | | |
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| 77 | | I hereby certify that the $\ensuremath{\mathbf{w}}$ | ithin Act originated in and |
| 78 | was pas | ssed by the House 25-Apr-23. | |
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| 3 0 | | | John Treadwell |
| 31 | | (| Clerk |
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| 29 | Senate | 17-May-23 | Passed |