

1 SB251  
2 172715-1  
3 By Senator Chambliss (N & P)  
4 RFD: Local Legislation  
5 First Read: 17-FEB-16

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9 A BILL  
10 TO BE ENTITLED  
11 AN ACT  
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13 To authorize the Sheriff of Autauga County to  
14 establish procedures to make limited purchases utilizing a  
15 credit or debit card provided the proper procedures are  
16 followed.

17 BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

18 Section 1. (a) For purposes of this act, the  
19 following words have the following meanings:

20 (1) CREDIT CARD. A line of credit issued by a  
21 domestic lender or credit card bank.

22 (2) DEBIT CARD. A card issued by a bank in relation  
23 to a checking or savings account held by the Autauga County  
24 Sheriff's Office.

25 (b) To provide for convenience in making purchases  
26 of tangible personal property or services approved by the  
27 sheriff, the Sheriff of Autauga County may establish

1 procedures to make certain purchases through use of a credit  
2 or debit card issued to the Autauga County Sheriff's Office.  
3 The sheriff may promulgate written policy and procedures  
4 governing the utilization of credit or debit cards which, at a  
5 minimum, shall include each of the following:

6 (1) A monetary limit on the amount of any individual  
7 purchase which may be made with a credit or debit card.

8 (2) A monetary limit on the total monthly amount  
9 that may be purchased with a credit or debit card taking into  
10 consideration the monetary limit of the discretionary fund  
11 used.

12 (3) Procedures to ensure that the sheriff has sole  
13 access to any credit or debit card, credit or debit card  
14 numbers, access codes, or security codes.

15 (4) Procedures to keep accurate records of all  
16 purchases made with a credit or debit card which shall be  
17 periodically reviewed during required audits.

18 (5) Procedures to ensure that all credit or debit  
19 card bills are carefully reviewed by the sheriff each month to  
20 make sure that no unauthorized charges appear on the bill.

21 (6) Procedures to ensure that all credit or debit  
22 card bills are paid in full on a timely basis each month to  
23 avoid service charges, late fees, or interest payments.

24 (7) The sheriff shall select the credit or debit  
25 card provider or providers taking into consideration each of  
26 the following:

1           a. Whether the credit or debit card issuer requires  
2 an annual fee for utilizing the card.

3           b. Whether the credit or debit card issuer offers  
4 rewards or rebates based upon purchases made utilizing the  
5 account.

6           c. What interest rates, service charges, finance  
7 charges, or late fees will be assessed in event a bill from  
8 the credit or debit card issuer is paid late or the balance is  
9 not paid in full.

10          d. Whether penalties or fees will be assessed  
11 against the sheriff in the event he or she decides to  
12 terminate the credit or debit card.

13          e. Any other consideration deemed relevant by the  
14 sheriff.

15          (c) In the event the credit or debit card provides  
16 rewards or rebates based upon the use of the card, any rewards  
17 or rebates earned from the card or cards shall be deposited in  
18 the Sheriff's Discretionary Fund of Autauga County.

19          Section 2. This act shall become effective  
20 immediately following its passage and approval by the  
21 Governor, or its otherwise becoming law.